

CSACI AGM Minutes
Wednesday October 12th, 2022

(This meeting was held virtually)

CHAIR: Dr. Tim Vander Leek

Dr. Vander Leek called the meeting to order at 7:30 PM Eastern and welcomed all present. He then asked for a moment of silence for colleagues who have passed away this year.

Dr. Vander Leek then read out the land acknowledgement statement and invited all attendees to reflect on the territories that you're calling in from as we commit ourselves to gaining knowledge, forging a new culturally sage relationship, and contributing to reconciliation.

1. APPROVAL OF THE AGENDA

A motion was brought forward by Dr. Anne Ellis and seconded by Dr. Edmond Chan THAT the agenda be approved as circulated.

CARRIED

2. APPROVAL OF MINUTES FROM THE ANNUAL GENERAL MEETING (October 6th, 2021)

A motion was brought forward by Dr. Susan Wasserman and seconded by Dr. Lori Connors THAT the minutes be approved as circulated.

CARRIED

3. ELECTIONS

Dr. Vander Leek asked attendees to vote for either Dr. Victoria Cook or Dr. Julia Upton

4. TREASURER'S REPORT - Dr. Chan

4.1 Review Audited Statement for 2021

Dr. Chan gave an overview of the CSACI audited statement, pointing out expenditures and deficits of the Society and then requested a motion to accept the audited statement report as of December 31, 2021.

A motion was brought forward by Dr. Anne Ellis and seconded by Dr. Wade Watson THAT the audited statement be approved as submitted.

CARRIED

4.2 Appointment of Auditors for the year ended December 31, 2021

A motion was brought forward by Dr. Hariois Vliagoftis and seconded by Dr. Sandy Kapur THAT Welch LLP, chartered accountants, be appointed as auditors for the year ending December 31, 2022.

CARRIED

Dr. Chan then gave an overview of the Statement of Operations YTD on September 30, 2022, and the budget for 2023. He noted that because the meeting ended on the 25th of September, the bulk of expenses hadn't yet come in and would change before the end of the year.

5. PRESIDENT'S REPORT - Dr. Vander Leek

Dr. Vander Leek gave his President's Report and a brief summary of last year's activities. He highlighted that the CSACI had their first in-person meeting since 2019 this year and held the inaugural NAPAAC meeting in Quebec City. The CSACI also partnered with the British Society of Allergy and Clinical Immunology on the oral immunotherapy statement. Dr. Vander Leek highlighted that OIT has been a major focus of the CPD activities this year, and it has proven to be a valuable educational element for the members of the CSACI. 2022 also marked the start of the new education committee, which is a committee made up of the chairs of all the CPD committees and programs which meets twice yearly, and its purpose is to oversee all CPD offerings to ensure that the society is meeting the members educational needs. Dr. Vicki Cook is taking over as chair of the committee.

The CSACI hosted a successful Women in Allergy and Immunology meeting under the leadership of Dr. Lori Connors and plans to continue to meet annually. The ARISE group also met in person for the first time in Quebec City; this group is led by Dr. Ana Copasecuc, who was accompanied by Dr. Keelia Farrell and Dr. Nazanin Montazeri.

The board met in June of last year to come up with a new strategic plan and come up with new vision and mission statements. The new mission statement is 'To lead quality care in allergy, asthma, and immunology through education, research, advocacy, and organizational excellence.' The new vision statement is 'The best allergy, asthma, and immunology care for all.'. The board also identified the four organizational pillars of the CSACI, which are education, research, advocacy, and organizational excellence. Each pillar also has its own mission statement. The board also created long-term and short-term goals for each pillar.

A motion was brought forward by Dr. Elana Lavine and seconded by Dr. Moshe Ben-Shoshan THAT the new mission and vision statements be approved.

CARRIED

Dr. Vander Leek thanked all the members who volunteered their time to help make the CSACI the successful organization it is.

6. MEMBERSHIP - Dr. Vander Leek

New CSACI Members were presented and reviewed during the CSACI AGM.

A motion was brought forward by Dr. Scott Cameron and seconded by Dr. Susan Wasserman THAT the new members be approved.

CARRIED

7. NOMINATING COMMITTEE REPORT – Dr. Harold Kim

Dr. Harold Kim introduced all the interest section chairs – Dr. Elissa Abrams (Anaphylaxis and Food Allergy), Dr. Vy Kim (Immunology), Dr. Andrew O’Keefe (Asthma), Dr. Jennifer Protudjer (Allied Health), Dr. Lana Rosenfield (Rhinitis and Sinusitis). Dr. H. Kim noted that the pediatric chair has not yet been selected and that the vote will be completed at the pediatric section meeting. Dr. H. Kim then introduced the board members – Dr. Philippe Begin, Dr. Moshe Ben-Shoshan, Dr. Kyla Hildebrand, Dr. Doug Mack, and Dr. Harrisois Vliagoftis, and welcomed Dr. Julia Upton to the board as a new board member. Dr. H. Kim then introduced the executive members of the board – Dr. Anne Ellis (president), Dr. Edmond Chan (vice president), Dr. Lori Connors (secretary-treasurer), and Dr. Tim Vander Leek (past president). Dr. H. Kim thanked everybody for their volunteer time and interest.

A motion was brought forward by Dr. Moshe Ben Shoshan and seconded by Dr. Scott Cameron THAT the nominating committee report be approved.

CARRIED

8. MEMBERS FORUM – Dr. Anne Ellis

Dr. Anne Ellis thanked Dr. Tim Vander Leek for his service as president and shared how excited she is to be president, and highlighted how pleased she was with the COVID-19 Vaccine Allergy Statement.

Dr. Harold Kim thanked Dr. Lori Connors for her commitment as CPD chair and for everything she has done. Dr. Ellis thanked Dr. Lori Connors as well and welcomed her to the executive.

Dr. Mary McHenry asked if the AGM would be moved to in-person at the ASM or if it would continue to be virtual. Dr. Anne Ellis said it would be something that the planning committee would address, but for attendance, it makes more sense to keep the AGM virtual. Dr. Ellis noted there is also a better attendance rate for the interest section meetings when they are held virtually.

Dr. Scott Cameron asked if the executive had considered payment for board positions due to the number of hours that are put in for the society. Dr. Anne Ellis said it was something that would be discussed at the next board meeting, but it would not be able to be put into place for the board now due to it being a conflict of interest for the current members of the executive to vote on whether or not they should be paid.

Dr. Anne Ellis concluded the member's forum.